

Action Committee

Chairperson:

- *Shall update their membership of the Windsor Park Neighborhood, Inc. signing acknowledgement of reading of the bylaws either on line or hard copy.
- *Shall understand that they are directly accountable to the board of directors of the Windsor Park Neighbors, Inc. and will schedule updates and presentations to said board. Board will then take presentation under advisement for advancement of project.
- *Shall attend WPN association meetings and be asked to give updates as needed.
- *Shall prior to recruiting members submit a Project Summary with proposal of needed funding, matching grants and final Vision summary to the President via wpneighbors@gmail.com or or at monthly meeting then to the board of directors for approval of project. Further questions from the board may be required before initiation of said project.
- *Any change to an acting committee program will need to be presented in written form to the President of the association for presentation before the board of directors for approval.
- *Each monetary withdrawal from Windsor Park Neighbors, Inc. account will require a full approval of the board with written request explaining its connection to the original proposal submitted to the President via wpneighbors@gmail.com.
- *Shall recruit members for the development and completion of said project.
- *Shall assign such members to various tasks that may accomplish their goal such as gathering, completion and submission of forms for matching grants, actual work completion, and bookkeeping of project expenses.
- *Shall be responsible to keep President of the Windsor Park Neighborhood, Inc apprised of any issues that arise that might compromise said project or integrity of the association.

Committee Members:

- *Required membership in the Windsor Park Neighborhood, Inc. Association and update their membership form either online or hard copy signifying reading of association by-laws.
- *Members are encouraged to attend association meetings but not required for participation.
- *Members are answerable directly to committee chairman.

Disclaimer:

Committees will not be considered viable with agendas that are contrary to the peace of the neighborhood. No policing.